



## Ottawa Conservation District Position Announcement

West Michigan Cooperative  
**INVASIVE SPECIES**  
MANAGEMENT AREA

*The Ottawa Conservation District is seeking a Hemlock Woolly Adelgid (HWA) Project Field Technician to work out of the Ottawa Conservation District. This position will carry out work for the West Michigan Cooperative Invasive Species Management Area (WMCISMA) funded by Great Lake Restoration Initiative.*

**Date:** September 4, 2018

**Title:** Hemlock Woolly Adelgid (HWA) Project Field Technician

**Number of Positions:** 1

**Location:** Based in Grand Haven and the Ottawa Conservation District. Assignments performed throughout the WMCISMA Counties.

**Position Details:** This is a grant funded, limited term, and benefited (as spelled out in the Personnel Manual) position through approximately October 2018-May 2019. This position will be up to 40 hours per week, but hours can vary due to work load and weather conditions.

**Compensation:** \$15.50/hour

**Closing Date:** September 17, 2018

### **Position Description:**

The WMCISMA is hiring a HWA Project Field Technician to work out of the Ottawa Conservation District office but daily travel to survey destinations will be required. The successful candidate will work under the direction of the West Michigan CISMA Coordinator to conduct field-based surveys and mapping of HWA species throughout West Michigan.

This position will conduct field-based surveys and mapping of HWA across West Michigan on both public and private land. Individuals will work as a team to survey properties, work with landowners to discuss projects, and secure permission. Surveys will be carried out on properties containing, and adjacent to, those to HWA. This will involve confirming presence or absence of the invaders as well as securing permission for a contract to follow up with treatments. Data will be collected using handheld GPS units and information recorded on data sheets. Additional duties include data entry using Microsoft Excel. Identification training will be provided, but prior experience is advantageous.

We are seeking self-directed, responsible, and highly motivated individuals who can work independently with little on-site supervision. Individuals with the ability to communicate effectively with co-workers and the public, strong organizational and computer skills, and a background or interest in wildlife management or a related field are preferred.

While working in the field, the HWA Project Field Technician will be subject to inclement weather such as rain, snow, and extreme heat while doing physical work such as hiking for extended periods with heavy equipment. This requires the employee to have sufficient strength to navigate through uneven terrain as well as the ability to lift supplies weighing up to 50 lbs with little to no mechanical or other assistance.

**Desired Qualifications:**

- Bachelor's degree in Natural Resource Management or related field; and/or at least 1 year of experience in invasive species control or land management
- Preferred possession of Michigan Pesticide Applicator's Certification (categories 2, 3B, and 6)
- Ability to recognize and properly identify invasive species
- Knowledge of invasive plant species control techniques
- Experience in various invasive species control methods, especially herbicide use
- Proficient in Microsoft Office suite (Word, PowerPoint, Publisher, Excel)
- Experience with data entry and management
- Must have valid driver's license
- Must be detail oriented
- Be able to collaborate well with others
- Experience working in various field conditions

**To Apply:**

Send cover letter, resume, and references as a single PDF to [drew.rayner@macd.org](mailto:drew.rayner@macd.org) with "HWA Project Field Technician" in the subject line. Application deadline: September 17th at 5:00 P.M. EST.

If you have any questions, please call Drew Rayner at (616) 402-9608.